



Career Discovery Solutions

Guidelines: Presentation to Students by Host Organization

Three segments to the presentation are suggested:

Part A: Background facts about the host business/organization.

1. Products, services and markets served
2. How the business/organization fits into the Racine community
3. Principal types of jobs available, education/training required, expected salaries
4. How these jobs use knowledge of mathematics

Part B: Background on the presenter's own career.

1. Current position and brief statement of job responsibilities
2. Education and career experience
3. Why decided to get involved with the business/organization

Part C: Presentation of the problem that the student team will work on.

Further guidelines are below:

- The presentation should be a maximum of about 30 minutes in length.
- Be aware that the audience is a group of about 70 students from combined 7th or 8th grade math classes.
- Be aware that the student population is very diverse.
- Power Point equipment is available if needed (computer with software, projector, screen), but you may want to bring your own laptop computer and projector to avoid any compatibility problems.
- Keep the presentation as interactive as possible: show actual products, photos, etc.
- Encourage questions from students.
- Hand-outs are an efficient way to summarize and convey information.